

GOVERNMENT COLLEGE OF ENGINEERING AND TECHNOLOGY,

CHAK BHALWAL, JAMMU

SHORT TERM TENDER NOTICE NO. 17 OF 2017-2018 DATED: 22-08-2017

For and on behalf of Governor of J&K state, sealed Tenders affixed with a Revenue Stamp worth Rs 6/- are invited from Registered Firms/Printing Agencies for "Printing and Supply of College Information Brochure for the Academic Session 2017-18" as per particulars given below:-

S.No.	Name of the job/work	Specification	Size	No. of copies required	Earnest Money
01	Printing of Information Brochure	(i) Multicolor printing with photographs. (ii) 300 GSM Art Paper for the title cover pages. (iii) 130 GSM Art paper for inside color pages. (iv) Remaining Black and white text pages 90 GSM offset Paper.	10.75"×8.25"	500 Nos.	Rs. 500/- (Rs. Five Hundred only in shape of Demand Draft in favour of Principal, GCET, Jammu)

Date of Sale of Tenders: - **23-08-2017 to 26-08-2017 (between 0900Hrs to 1500Hrs)**

Date of Receipt of Tenders: -**24-08-2017 to 28-08-2017(between 0900Hrs to 1400Hrs)**

Date of Opening of Tenders: -**28-08-2017 at 1430 Hrs or on any other convenient date.**

The Tender should be addressed to the Principal, GCET, Chak Bhalwal, Jammu , in sealed envelopes by registered post/speed post/courier service/by hand and duly super scribed on the envelopes "Tenders for printing of Information Brochure of 2017-18". The tender notice with detailed terms and conditions along with specification and sample of Information brochure can be had from the office of the undersigned against G.R, Non-Refundable of Rs 200/- (Rs.Two Hundred Only) as cost of Tender document after producing the below mentioned documents.

- i. Attested photocopy of Registration Certificate of Registered Firms/Printing Agencies/SSI Unit holders
(Attested through Gazetted Officer/Notary/Self Attested)
- ii. Attested photocopy of PAN & GST No.
(Attested through Gazetted Officer/Notary/Self Attested)

Further details can be had from the office of the College as well as College Website www.gcetjammu.org.in .

The tender of any firm not quoting the rates for the above mentioned specifications shall be declared invalid.

The undersigned reserves the right to reject any or all tenders before or after opening them without assigning any reason thereof.

Sd/-
Principal,
GCET, Jammu.

TERMS AND CONDITIONS OF NIT NO.: -17 OF 2017-18 DATED: 22-08-2017

1. The Firm/Printing Agency must be registered with J&K Govt.
2. The tender must be accompanied with earnest money in the form of CDR/FDR worth Rs. 500/- (Rs. Five Hundred only) pledged to the Principal Govt. College of Engineering and Technology, Chak Bhalwal, Jammu.
3. There should be no overwriting or cutting in the rates quoted. The rates should be quoted for each page and should be written both in figures as well as in words inclusive of all taxes.
4. The sample of material regarding printing, specification and size can be had from the personal section of the Principal, GCET, Chak Bhalwal, Jammu.
5. The material should be supplied as per specification and sample.
6. The Proof of the Brochure shall be got approved by the Committee constituted for the purpose before the printing of the material.
7. The job should be completed within a period of 05 days after the date of issuance of job order. The delay in completion of job shall attract a penalty up to 10% of the cost of the job order which shall be decided by the committee nominated for the purpose.
8. Taxes admissible under rules if any shall be deducted from the bill at the time of payment.
9. Dispute if any arises shall be decided by the Principal, GCET, Chak Bhalwal, Jammu and her decision shall be binding upon all the parties.
10. Payment shall be released on receipt of material and after the proper verification of the above said printed material by the Committee Members of this institute.
11. The conditional and vague quotations/tenders shall not be entertained.
12. The Rates Quoted shall be F.O.R GCET, Chak Bhalwal, Jammu.
13. The firm/printing agency should not be blacklisted in the past by the Govt. /private institution of the state and no vigilance/any other investigating agency case should be pending against the firm/printing agency.
14. If at any stage it is found that the material used to print the Brochure of the final product is not according to the sample, the Principal/Committee may impose a fine on the unit/Printer/Publisher or the payment may be withheld fully or partly and order may be treated as cancelled and in that case the firm has to take back the rejected material on his own expenses. The decision of the Principal/Committee shall be binding on the firm depending upon the circumstances.

Sd/-
Principal
GCET, Jammu