

GOVERNMENT COLLEGE OF ENGINEERING AND TECHNOLOGY,

CHAK BHALWAL, JAMMU

SHORT TERM TENDER NOTICE NO. 33 OF 2017-2018 DATED: 01.02.2018

For and on behalf of Governor of J&K state, sealed Tenders affixed with a Revenue Stamp worth Rs 6/- are invited from Registered Firms/Vendors for Supply of Mementos and Trophies for National Conference and Exhibition (**NCEEITET**) as per particulars given below:-

S. No .	Name of the job/work	Specification	Quantity	Earnest Money	Remarks
01	Mementos	(i)Big Mementoes. (ii) Medium Mementoes (iii) Small Mementoes (iv)Trophies	08 16 35 20	Rs. 1000/- (Rs. One Thousand only in shape of Demand Draft in favour of Principal, GCET, Jammu)	The Quantity of the items may increase or decrease.

Date of Sale of Tenders: - **02.02.2018 to 09.02.2018 (between 10.00 A.M. to 04.00 P.M.)**

Date of Receipt of Tenders:- **02.02.2018 to 09.02.2018 (between 10.00 A.M. to 04.00 P.M.)**

Date of Opening of Tenders:- **10.02.2018 at 02.00 P.M. or on any other convenient date.**

The Tender should be addressed to the Principal, GCET, Chak Bhalwal, Jammu , in sealed envelopes by registered post/speed post/courier service/by hand and duly super scribed on the envelopes "Supply of Mementoes and Trophies". The tender notice with detailed terms and conditions along with specification and sample of Printing of Conference Proceeding can be obtained from the office of the undersigned against G.R, Non-Refundable of Rs 200/- (Rs.Two Hundred Only) as cost of Tender document after producing the below mentioned documents.

- i. Attested photocopy of Registration Certificate of Registered Firms/Vendors.
(Attested through Gazetted Officer/Notary/Self Attested)
- ii. Attested photocopy of PAN & GSTIN.
(Attested through Gazetted Officer/Notary/Self Attested)

Further details can be had from the office of the College as well as College Website www.gcetjammu.org.in .

The tender of any firm not quoting the rates for complete brochure shall be declared invalid.

The undersigned reserves the rights to reject any or all tenders before or after opening them without assigning any reason thereof.

Sd/-
Principal,
GCET, Jammu

No.:- GCET/Acctts/1383

Dated:-01.02.2018

TERMS AND CONDITIONS OF NIT NO.:- 33 OF 2017-18 DATED: 01.02.2018

1. The Firm/Printing Agency must be registered with J&K Govt.
2. The tender must be accompanied with earnest money in the form of CDR/FDR worth of Rs. 1000/- (Rs. One Thousand only) pledged to the Principal Govt. College of Engineering and Technology, Chak Bhalwal, Jammu.
3. There should be no overwriting or cutting in the rates quoted. The rates should be quoted for each page and should be written both in figures as well as in words inclusive of all taxes.
4. The sample of material regarding printing, specification and size can be had from the personal section of the Principal, GCET, Jammu.
5. The material should be supplied as per specification and sample.
6. The Proof of the Conference Proceeding shall be got approved by the Committee constituted for the purpose before the printing of the material.
7. The job should be completed within a period of 03 days after the date of issuance of job order.
8. Taxes admissible under rules if any shall be deducted from the bill at the time of payment.
9. Dispute if any arises shall be decided by the Principal, GCET, Jammu and her decision shall be binding upon all the parties.
10. Payment shall be released on receipt of material and after the proper verification of the above said printed material by the Committee Members.
11. The conditional and vague quotations/tenders shall not be entertained.
12. The Rates Quoted shall be F.O.R GCET, Chak Bhalwal, Jammu.
13. The firm/printing agency should not be blacklisted in the past by the Govt./private institution of the state and no vigilance/any other investigating agency case should be pending against the firm/printing agency.
14. If at any stage it is found that the material used to print the Brochure of the final product is not according to the sample, the Principal/Committee may impose a fine on the unit/Printer/Publisher or the payment may be withheld fully or partly and order may be treated as cancelled and in that case the firm has to take back the rejected material on his own expenses. The decision of the Principal/Committee shall be binding on the firm depending upon the circumstances.

Sd/-
Principal
GCET, Jammu