

GOVERNMENT COLLEGE OF ENGINEERING AND TECHNOLOGY,

CHAK BHALWAL, JAMMU

SHORT TERM TENDER NOTICE NO. 37 OF 2017-2018 DATED: 03.02.2018

For and on behalf of Governor of J&K state, sealed Tenders affixed with a Revenue Stamp worth Rs 6/- are invited from Registered Firms/Vendors for Supply of Stationery Items and Printing Certificates for 5th National Conference and Exhibition (**NCEEITET**) as per particulars given below:-

S. No	Name of the Items	Specification	Quantity	Earnest Money	Remarks
01	Stationery/ Certificates	(i)Certificate with printing. (ii) Leather Folders with Printing (along with writing Pads and Pens) (iii) Folders with printing (along with writing Pads and Pens) (iv)I Card and Strings with printing of different colours (100+50+50) (v) Badges (20 Large and 30 Medium)	250 100 200 200 50	Rs. 400/- (Rs. Four Hundred only) in shape of CDR/FDR in favour of Principal, GCET, Jammu	The Quantity of the items may increase or decrease.

Date of Sale of Tenders: - **03.02.2018 to 10.02.2018 (between 10.00 A.M. to 04.00 P.M.)**

Date of Receipt of Tenders:- **03.02.2018 to 10.02.2018 (between 10.00 A.M. to 04.00 P.M.)**

Date of Opening of Tenders:- **10.02.2018 at 02.00 P.M. or on any other convenient date.**

The Tender should be addressed and sent to the Principal, GCET, Chak Bhalwal, Jammu , in sealed envelopes by registered post/speed post/courier service/by hand and duly super scribed on the envelopes "Supply of Stationery Items and Certificates". The tender notice with detailed terms and conditions along with specification and sample of Printing of Certificates can be obtained from the office of the undersigned against G.R, Non-Refundable of Rs 100/- (Rs.One Hundred Only) as cost of Tender document after producing the below mentioned documents.

- i. Attested photocopy of Registration Certificate of Registered Firms/Vendors.
(Attested through Gazetted Officer/Notary/Self Attested)
- ii. Attested photocopy of PAN & GSTIN.
(Attested through Gazetted Officer/Notary/Self Attested)

Further details can be had from the office of the College as well as College Website www.gcetjammu.org.in .

The tender of any firm not quoting the rates for complete brochure shall be declared invalid.

The undersigned reserves the rights to reject any or all tenders before or after opening them without assigning any reason thereof.

Sd/-

**Principal,
GCET, Jammu**

No.:- GCET/Acctts/1443

Dated:-03.02.2018

TERMS AND CONDITIONS OF NIT NO.:- 37 OF 2017-18 DATED: 03.02.2018

1. The Firm/Printing Agency must be registered with J&K Govt.
2. The tender must be accompanied with earnest money in the form of CDR/FDR worth of Rs. 400/- (Rs. Four Hundred only) pledged to the Principal Govt. College of Engineering and Technology, Chak Bhalwal, Jammu.
3. There should be no overwriting or cutting in the rates quoted. The rates should be quoted for each page and should be written both in figures as well as in words inclusive of all taxes.
4. The sample of material regarding printing, specification and size can be had from the personal section of the Principal, GCET, Jammu.
5. The material should be supplied as per specification and sample.
6. The job should be completed within a period of 03 days after the date of issuance of job order.
7. Taxes admissible under rules if any shall be deducted from the bill at the time of payment.
8. Dispute if any arises shall be decided by the Principal, GCET, Jammu and her decision shall be binding upon all the parties.
9. Payment shall be released on receipt of material and after the proper verification of the above said printed material by the Committee Members.
10. The conditional and vague tenders shall not be entertained.
11. The Rates Quoted shall be F.O.R GCET, Chak Bhalwal, Jammu.
12. The firm/printing agency should not be blacklisted in the past by the Govt./private institution of the state and no vigilance/any other investigating agency case should be pending against the firm/printing agency.
13. If at any stage it is found that the material used to print the Certificates of the final product is not according to the sample, the Principal/Committee may impose a fine on the unit/Printer/Publisher or the payment may be withheld fully or partly and order may be treated as cancelled and in that case the firm has to take back the rejected material. The decision of the Principal/Committee shall be binding on the firm depending upon the circumstances.

Sd/-
Principal
GCET, Jammu

